DCI
Development &
Construction Insight, LLC

PROJECT MANAGER

Charlotte, Raleigh, Nashville or Indianapolis

JOB SUMMARY

The Project Manager is responsible for day-to-day management of developments including ground up buildings and tenant fit-up projects. You will also be involved in planning, design, and estimating projects being pursued strategically with developers and owners.

GENERAL RESPONSIBILITIES

- Promote and maintain positive client relations.
- Promote culture, leadership, and employee development.
- Project management, administration, coordination, and close-out.
- Work closely and communicate with company employees, clients, consultants, and general contractors to ensure successful completion of projects (schedule, budget, quality, safety, etc.).
- Maintain relationships with authorities having jurisdiction, contractors, consultants, clients, vendors and most importantly, colleagues.
- Participate in project presentations to elected officials, public, ownership, prospective clients, and other stakeholders.
- Maintain valid driver's license with clean driving record.

QUALIFICATIONS

- Bachelor's Degree in Architecture, Engineering, Construction Management, or related field with a strong emphasis in Construction or Design.
- 5-10 years of relevant work experience (with a developer, service provider, engineering firm, general contractor, or designer) or similar combination of education and experience where responsibilities included managing the planning, design, and construction of real estate projects.
- Detail-oriented with effective communication, presentation, and written skills.
- Strong organizational skills and a self-starter who is capable of managing multiple projects at multiple phases in the project lifecycle.
- Strong negotiation skills and the ability to challenge the status quo.
- If not currently residing in Raleigh, North Carolina or Indianapolis, Indiana, be willing to relocate or agree to mutually beneficial remote workplace.
- Travel to job sites in North Carolina and surrounding states with National opportunities to support client Projects and primary projects being in the Triangle Area (Travel expectation of 15%).
- Professional Certifications such as CHC, CHFM, PMP, PE, FACHE, LEED AP, a plus .
- Proficiency using electronic communication tools, such as email, the internet, and Microsoft products (e.g., Word, Excel, Office, Outlook, MS Project).

At the heart of DCI is teamwork, communication, and relationships!
Join the DCI team by applying for the Project Manager position.

To apply, submit a cover letter and resume to recruitment@dcinsightllc.com.
Please include the position title in the email subject.

Learn more about the DCI Advantage
See next page

Southeast Contact: 2054 Kildaire Farm Rd., #167, Cary, NC 27518 • 919.868.5859
Midwest Contact: 1113 E. 86th St., #151, Indianapolis, IN 46240 • 317.721.7711

Development. Simplified.
dcinsightllc.com

PANTHER CREEK

100,000 SF multi-disciplinary medical facility project completed under budget

Fully operational within 15 months

THE DCI ADVANTAGE

ABOUT

DCI is a growing development and construction management firm that specializes in commercial office, healthcare, and industrial market sectors. Utilizing our expertise and knowledge of engineering, architecture, development, and construction, we successfully manage complex projects from inception to client occupancy.

Advantages of being on the DCI team:

- Entrepreneurial culture actively seeking innovative ideas and opportunities to grow our core business in new market sectors and geographies.
- Our staff is our greatest asset! We prioritize engagement and reward generously.
- Camaraderie and teamwork strengthened by group lunch meetings, team outings, and annual multi-day group retreats.
- Each day brings new challenges and diverse projects varying market sectors.
- No corporate office! We work from home which helps foster an outstanding work/life balance. We provide the tools needed including a computer, software, and other necessary equipment.
- A flexible and generous PTO policy plus company designated holidays. DCI is closed between Christmas Eve and New Year's Day annually with employees receiving full salary during this period.
- Ample opportunities for in-person, social interactions through project meetings, jobsite visits, industry events meetings with clients, and third-party consultants. When in person meetings aren't feasible, we utilize the latest video technology to collaborate with our clients and team members.
- We offer competitive healthcare, dental, vision, life insurance, and 401K matching retirement package.
- We provide a monthly car, mobile phone, and internet allowance.

Need further information?
Visit the careers page on our website: **dcinsightllc.com/careers**

MISSION

Deliver expert guidance and insightful solutions

VISION

Empower clients to scale beyond routine capabilities by delivering smart, efficient solutions

CORE VALUES

We are development managers who have:

Insight
Deep thinking and collaboration

Drive
Pursuit of excellence and diversity of experience

Passion
Commitment and care

Integrity
Long-standing relationships, rooted in service

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